



## Business Meeting Minutes

Date: 23 June, 2020

Location: Virtual Conference

(Originally scheduled for  
Montreal, Quebec, Canada)

Attendance: Jessica Kuczenski (Chair), Bob Rhoads (Chair elect), Zahed Siddique (Program Chair), Beshoy Morkos (Program Chair Elect), Beverly Kris Jaeger-Helton (Director), Shraddha Joshi (Director), Shanna Daly (Director), Sindia Rivera-Jimenez (Rep to ASEE Diversity Committee), Kathryn Shroyer (Grad Student Rep), Molly Goldstein (P12 Rep), Austin Talley (Historian), Robert Nagel (Past Chair) + 24 Attendees

1. Chair's greeting, call to order
2. A vote was conducted to approve 2019 meeting minutes - Approved
3. 2020 Virtual Conference Updates
  - a. Attendees – 3,263
  - b. Papers – 1,762 (down 150 from expected) but +8 papers compared to 2019
  - c. Conference will be available to registered attendees for up to a year
4. Program Chair's Report – Jessica Kuczenski/Zahed Siddique
  - a. Panel – 2
  - b. Technical Sessions (5-6 papers each) – 12
  - c. Papers Published – 66
  - d. Business Meeting – 1
  - e. DEED publication numbers up compared to prior year publications.
5. Treasurer's Report – Bob Rhoads
  - a. FY 2019 Revenue: \$4,021
  - b. FY 2020 YTD Revenue: \$2,604
  - c. Current Balance: \$12,666
  - d. Revenue from dues is down for FY20 (\$1,758) compared to FY19 (\$3,418).
6. ASEE Commission on Diversity, Equity and Inclusion Report - Sindia Rivera-



Jimenez

- a. <https://diversity.asee.org/deicommitte/>
- b. Engaging a Community in Diversity, Advocacy and Inclusive Practices
- c. Several Opportunities and Resources for DEI
- d. **Call of Action.** Proposed Topic For Discussion: Collaborate with the Commission to create webinars/ workshops/sessions tailored for engineering design classes that discuss DEI within the framework of ethics, teamwork, and innovation. Who wants to help me out to make this possible?

7. Division Chair's Report – Jessica Kuczenski

- a. Membership
  - i. 2020 – 795 members
    - 747 paid status
    - 848 on member roster
  - ii. 2019 – 757 members
    - 753 paid status
    - 846 on member roster
- b. Bylaws Updates
  - i. DEI Statement created
  - ii. Bylaws need to be updated every 5 years
  - iii. To do: Best Paper Process
- c. New Design Challenge competition (replaces essay contest)
  - 2020 ASEE had no entries – Design Disruptions
    - What is a potential emerging disruptive change that impacts engineering design?
  - Up to 3 winners from Undergrad, Grad, Practitioner
  - Application Deadline?: March 31<sup>st</sup>
- d. Partnership with EngineeringUnleashed.com
  - Host Virtual Communities of Practice
  - CardDeck for conference authors to publish work
- e. Outstanding Service Award
  - i. No nominees for 2019 or 2020
  - ii. Need to review and discuss how to solicit nominees (DEED news letter)
  - iii. Create historical spreadsheet with past DEED officers
  - iv. Change to “not be a current member of DEED officer”
    - Voted and approved



- f. Best Paper Winner: Eunhye Kim, Senay Purzer, Carolina Vivas-Valencia, Lindsey B. Payne, Nan Kong, "Problem Reframing and Empathy Manifestation in the Innovation Process"
          - i. \$500 award
8. PIC Reorganization
  - a. DEED will be moved from the PIC II to the PIC V
  - b. Maureen Baric will be the new PIC V Chair
  - c. All PIC's will have a common by-laws
  - d. PIC Council created
    - i. Consists of PIC Chair and Division Chairs within PIC
9. Key Votes:
  - a. Vote on Minutes: Approval of minutes from June 2019 unanimous.
  - b. Vote on Bylaws Update: Approval of diversity update unanimous.
10. PIC II Chair Report – Peter Schmidt
  - a. PIC Reorganization structure is based on division common synergy and topics
  - b. Financial virtual conference transition created over \$700k lost revenue
    - i. Government (PPP) loan to supplement loss which may turn into a grant
  - c. PIC II paper total over 250 papers
  - d. New PIC V Chair Maureen Baric
11. Election of Officers:
  - a. Program Chair Elect
    - i. Corey Schimpf ([cscimpf@concord.org](mailto:cscimpf@concord.org)) - sole nominee, approval unanimous
  - b. Open Directors (nominations were held and voting occurred)
    - i. Kris Jaeger-Helton ([bkjaeger@coe.neu.edu](mailto:bkjaeger@coe.neu.edu))
    - ii. Shraddha Joshi ([joshisp@jmu.edu](mailto:joshisp@jmu.edu))
    - iii. Rachana Gupta ([ragupta@ncsu.edu](mailto:ragupta@ncsu.edu))
  - c. Diversity Representative
    - i. Sindia Rivera-Jimenez ([rivera.jimenez@eng.ufl.edu](mailto:rivera.jimenez@eng.ufl.edu)) will continue as representative
  - d. DEED Historian



- i. Megan Kenny Feister ([megan.kennyfeister@csuci.edu](mailto:megan.kennyfeister@csuci.edu)) - sole nominee
- e. Grad Student
  - i. Devanshi Shah ([Devanshi.Shah@uga.edu](mailto:Devanshi.Shah@uga.edu)) was added
  - ii. Kathryn Shroyer ([kshroyer@uw.edu](mailto:kshroyer@uw.edu)) will continue as representative